

Town of Lyme
Board of Selectmen
Minutes for September 9, 2010

1. At 8:00 AM Dick opened the meeting. The following attended parts or all of the meeting: Dick Jones (chair), Charles Ragan (member), Simon Carr (member), Pauline Field (Police Manager), Patty Jenks (Town Clerk), Dina Cutting (Administrative Assistant) and Chuck Hallett.
2. Chuck Hallett came in to discuss the state's work on North Thetford Road and their use of a 6 ton vibrating roller which he said was potentially causing damage to his house. Dick explained that this was not a town issue as the town had no control over work being undertaken on state roads. Dina gave Chuck the contact details for the state DOT office at Enfield and Dick advised Chuck to contact them.
3. The following administrative matters were discussed and actions taken:
 - a. The public and NPS minutes of September 2nd were approved with one minor change.
 - b. The manifest to the value of \$153,070.27 was reviewed and approved.
 - c. Pauline reported on the Highway Safety Committee meeting of September 1st:
 - i. They had considered the speed limit on Breck Hill Rd.
 - ii. DOT had responded to their letter concerning pedestrians signs on Route 10 near Loch Lyme Lodge and were planning to replace them. DOT would not undertake the placing and removal on a seasonal basis, but offered the option of a solar-powered flashing light which could be actuated on a seasonal basis, at a cost of \$2,500. The Selectboard were not willing to pay for this from town funds, but would support the installation if Loch Lyme Lodge were willing to bear the cost.
 - iii. The replacement pedestrian signs had now been put up on Baker Hill Rd.
 - d. Dick reported on the Planning Board meeting of September 2nd:
 - i. A revised draft of the Master Plan had been issued. The Selectboard made some initial comments on this and emphasized that it should be made available to the public at least six weeks before any public hearing.
 - ii. The Selectboard asked Dick to establish whether the Planning Board, in view of their heavy load with the Master Plan, would agree to the Selectboard nominating a Capital Improvements Program committee to speed the revision of the CIP.
 - e. Simon reported on the Anniversary Committee meeting of September 7th. Plans for the event were firming up. It was hoped that the kick-off event would be runners coming in from the four corners of Lyme. Ross McIntyre would be contacting the Recreation Commission to talk further about this.
 - f. Simon reported on the joint Selectboard/Budget Committee meeting of September 8th:

- i. The six-month budget had been reviewed.
 - ii. There had been a request for the Selectboard to give an indication of likely major items that were anticipated. The Board had emphasized that the operating budget was essentially to ensure that the existing services could be maintained. Most high-cost items would be covered in the CIP. Simon had undertaken to issue the Budget committee with documentation on GASB reporting and the actual unassigned fund balances and the current CIP. He would also be reporting on those capital reserve funds which the Board considered to be potentially under-funded, but actual spreadsheets would not be available till later in the budget cycle.
- g. The Board considered the Liquor Board letter regarding the Lyme Inn's application for a liquor license. Pauline recommended that the Board should consider Stella's liquor license at the same time. The Board agreed that the proposed hours of 6AM to 10PM were acceptable and that they would agree to later hours, up to the States limit of 1AM for special events, providing that such events were 'one-offs' and requested in advance. Dina will draft similar letters covering both the Lyme Inn and Stella's. Dick was authorized to sign on behalf of the Board.
 - h. The Board agreed that they would not undertake any enforcement of Stella's sign issue, until such time as the Planning Board had had an opportunity for site plan review.
 - i. The Board agreed to adopt the revised Hazard Mitigation Plan.
 - j. The Board signed contracts with Dead River, Bradford VT for propane and heating oil supplies for the next year:

Propane	\$1.73/gal
Heating Oil	\$2.58/gal
Diesel and Gas	Rack rate
 - k. The Board agreed that all committee vacancies should be advertized before the Board made any appointments. Dina will advertize the current vacancies shortly.
 - l. No further progress had been made on transfer station staffing. Simon will cover Sunday September 12th.
 - m. Dina will meet with Energy Committee members and Energy Technical Assistance & Planning, next week, to determine the work necessary to undertake energy audits of town buildings.
 - n. Patty advised the Board on the planned layout for Tuesday 14th election. The Board agreed a schedule:

7-11AM	Charles
11AM-3PM	Dick
3PM onward	Simon
- 4. Patty reported that COVER were undertaking the construction of a wheelchair ramp for a resident. The Board voted to waive the building permit fees for this construction.
 - 5. The meeting adjourned at 9:46AM.

Simon Carr
Recorder